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— WINNIPEG —
WINTER CLUB

Lifeguard & Swim Instructor Job Posting & Description

August 2026

The Winnipeg Winter Club is a private, member-owned, athletic and social club with a rich history of bringing families and professionals together since 1929. Through athletics, sport, and social engagement, the club offers programs and services for every member of your family.

The Club is seeking a part-time Lifeguard and Swim Instructor.

Submit resumes to aquaticssupervisor@winnipegwinterclub.com

Position Summary

The Lifeguard & Swim Instructor is responsible for providing a safe, welcoming, and enjoyable aquatic environment for members of the Winnipeg Winter Club. This position combines professional lifeguarding, high-quality swim instruction, and exceptional member service while ensuring compliance with all applicable legislation, Lifesaving Society standards, and Club policies.

Qualifications

Required:

- Current Lifesaving Society National Lifeguard certification.
- Current Lifesaving Society Swim Instructor certification.
- Current Standard First Aid and CPR-C certification (or higher).
- Satisfactory Criminal Record Check.
- Legally entitled to work in Canada.

Preferred:

- Previous experience as a lifeguard and swim instructor.
- Experience working with children, youth, and adults in an aquatic environment.
- Lifesaving Society Lifesaving Instructor certification.
- Strong communication and customer service skills.

Key Responsibilities

Safety & Lifeguarding

- Provide vigilant and continuous supervision of the pool through effective scanning, roaming, and positioning.
- Enforce pool rules and Club policies in a professional, respectful, and consistent manner.
- Respond promptly and appropriately to emergencies, including performing rescues, first aid, CPR, and activating emergency procedures when required.
- Take appropriate action to close the pool or restrict activities if conditions are unsafe or hazardous to swimmers.
- Complete all required incident and accident reports accurately and promptly.
- Ensure all rescue and first aid equipment is available, maintained, and ready for use.

Swim Instruction

- Plan and deliver safe, engaging, and age-appropriate swim lessons in accordance with Lifesaving Society standards.
- Adapt instruction to meet individual participant abilities and learning needs.
- Maintain a safe, positive, and well-managed class environment.
- Monitor participant progress and provide constructive feedback throughout the session.
- Accurately complete attendance records, progress worksheets, and lesson documentation.
- Ensure report cards are completed accurately and ready for distribution on the final day of lessons.

Pool Operations

- Complete opening and closing duties, including unlocking and locking pool areas and turning lights and equipment on or off as required.
- Inspect the pool deck and surrounding areas before and after lessons to ensure they are clean, organized, and free of hazards.
- Clean and tidy walkways, pool decks, and instructional equipment as required.
- Report maintenance concerns, equipment deficiencies, or safety hazards to the Aquatics Coordinator or supervisor.

Member Service

- Provide friendly, professional, and courteous service to all members and guests.
- Respond to member questions, concerns, and requests in a timely and respectful manner.
- Promote a positive, inclusive, and welcoming aquatic environment that reflects the Club's service standards.

Administrative Responsibilities

- Complete attendance records, progress reports, incident reports, and other required documentation accurately and on time.



- Participate in staff meetings, training sessions, in-service education, and emergency procedure review.
- Maintain all required certifications and participate in regular skills evaluations.

Working Conditions

- Work is performed in an indoor aquatic environment with prolonged standing, walking, and time in and around water.
- Ability to respond quickly to emergencies and perform physically demanding rescues.
- Evening, weekend, and holiday shifts are required based on operational needs.

Performance Expectations

- Maintain current Lifesaving Society certifications throughout employment.
- Demonstrate professionalism, reliability, and sound judgment.
- Consistently uphold the highest standards of safety and member service.
- Follow all Club policies, procedures, and emergency action plans.
- Work collaboratively with other staff to create an exceptional member experience.

Other

This position description is intended to describe the general nature and level of work performed. It is not intended to be an exhaustive list of all duties, responsibilities, or qualifications. Employees may be required to perform other duties as assigned to meet the operational needs of the Winnipeg Winter Club.

